



Board Meeting August: Monday 19th August 2024

Canberra Grammar School Rowing Centre

Meeting Opened at 6pm:

Attendees: Kent Peters (President and Chair), Tobias Wehr-Candler (Vice-President), Hugo Ellwood (Director of Finance), Virginia Hayward, Jaime Fernandez OLY, Peter Wright, Sebastian Lang (Teams), Sarah Davoren (Executive Officer), Dave Fraumano (Head Coach, dial-in)

Apologies: Catherine Garrington, Alice Arch

1. Welcome and Acknowledgement of Country

2. Conflict of Interests:

Register remains current, with no new interests added.

3. Head Coach Report:

Much of the Head Coach's time this month has been spent developing plans for the renewal of funding agreements with Rowing Australia and the ACT Academy of Sport. Indications from ACTAS are that due to funding pressures, a number of sports will see a reduction in the funding provided, inclusive of Rowing. This will limit the ability of the ACTHP Program to support athletes on training agreements, with the current understanding being that no athletes will be offered Training Agreements beyond December 2024, and the program will only support Categorised Athletes. Dave has been looking into outside programs to support and service the current TA athletes.

Athletes are progressing well, with Caitlin McManus-Barrett currently in Canada for the World U23 Rowing Championships and is in a strong position for podium result.

For the board's awareness and discussion, the Head Coach's report includes a link to the live program for all athletes.

Head Coach left the meeting at 6:16pm

4. Minutes from the July Meeting and Action Items

Minutes proposed by Jaime Fernandez and seconded by Hugo Ellwood. Minutes accepted as a true record



Action Items: To be discussed during the meeting, noting that the table provided includes the items under the strategic plan and ongoing items which are not priorities of the board or staff at the present time.

5. Director of Finance Report:

The DOF has been focused on preparing the Annual Report papers for the auditor. This is inclusive of a change in formatting to the annual report from previous years to meet accounting standards. This change in formatting will also allow for a smoother transition in future.

The board thanks Hugo Ellwood and his team at Kinsella Accounting for their work, and agree to provide a token of appreciation to the team at Kinsella for their work to the amount of \$1,000 (funding previously provided to Dot Advisory for work done prior to the Annual Audit).

Current Cash flows and financial position is strong, with current estimates show a strong surplus for the 2023/24 Financial year. One outstanding debtor from the High Performance Squad noted, with accounts dating back to December 2023.

Action: EO to discuss with the Head Coach and DOF on communications with outstanding debtors and arranging a payment plan.

DOF and EO continue to develop a budget for the current financial year.

Action: EO, Head Coach and DOF to finalise budget

The board discussed the strong cash balance position, acknowledging the benefits of COVID relief funding and historical ACT Government funding. Noting the reduction in funding from the ACT Government, the board would like to develop a purchasing plan and consideration of expenditures required for investment in the sport, noting that the impact of funding reductions are not yet clear.

Action: Board to consider the ongoing purchases from cash balance regarding the investment in the sport outside of the IPP grant. Consider the long term impact of funding losses.

6. Executive Officer Report:



Taken as read. Board discussed the National Sporting Organisation Affiliation Fee working group and reaffirmed RACT position in the working group, being that we as an organisation pay the Affiliation Fee to Rowing Australia, based on our membership numbers and that we then recoup this amount from our membership base as the board determines most suitable.

Executive Officer updated the board on two issues that have arisen in the time since the report was written:

- For noting, the EO's laptop has been malfunctioning and EO is sourcing quotes for a replacement
- An engine, wiring and console was stolen from the Yarramundi BRO boat from its storage location in the triathlon compound in Deakin over the past month. Insurance claims are in progress for a replacement. The board is considering the ongoing location of the BRO boats.

Board thanked the Executive Officer for her work and advocacy with the ACT Government and National Capital Authority on having the regatta course fully buoyed, along with the upcoming installation of permanent racking at Weston Park as part of the ongoing work to develop ACT Regattas.

7. Items for Discussion:

a) Australian University Championships:

The Executive Officer continues to work on the management of the upcoming Australian University Championships – Rowing regatta, with an Expression of Interest for Competition Manager to go out to the community in the coming days. As part of the Uni Games work, the EO will travel to Sydney to collect disused boat racks from the Sydney International Regatta Centre with Rick Martin.

Decision: The board approves a reverse traffic flow pattern to be utilised for training purposes during the university games.

b) Annual Report discussion:

Board agrees to the Annual General Meeting to be held the last Tuesday of October (29/10/2024). Key dates have been provided to the board, along with allocation of tasks. First draft of reports is due Monday 26th August.

No special resolutions raised for the AGM. Board Members with expiring terms have been notified and the President will reach out individually to discuss.



c) Regatta Planning for the 2024/25 Season:

Board noted planning is underway for the upcoming season. A proposal for an additional staff member to support the Executive Officer during the season has been submitted to the President, Vice-President and Director of Finance, and will be circulated to the board for consideration.

As part of this season, the Industry Partnership Project Grant funding will be utilised for replacement and upgrades of key digital infrastructure. EO and DOF working with key volunteers on required purchases.

Executive Officer asked the board to consider two key purchases, being a new tent and replacement championship medals.

Action: Board to review major purchases as presented by the Executive Officer.

Executive Officer departs the meeting at 7:21 pm.

8. In Camera Session

In camera session required.